

INTER-OFFICE MEMORANDUM

TO : ALL BOARD OF DIRECTORS AND SENIOR OFFICERS
DATE : NOVEMBER 12, 2025
SUBJECT : RUN DOWN OF RELATED PARTY TRANSACTION

Please be advised that a rundown activity will be conducted by the Training and Development aimed at familiarizing all board of Directors and Senior Officers with the company's RELATED PARTY TRANSACTION CHARTER.

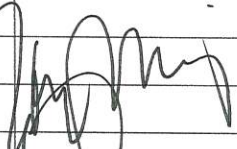
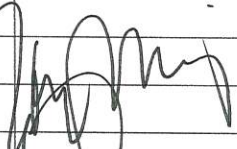
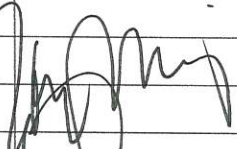
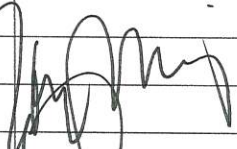
Kindly refer to the attached sheet for the schedule, copy of the manual and other details, which will be sent to your respective emails together with the zoom link, three (3) days before your scheduled activity.

Please be guided accordingly.



JAIME H. NADAL
AVP – Training and Development Department

KAISER INTERNATIONAL HEALTHGROUP, INC.

NO.	NAME	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	DR. TITO P. TORRALBA	November 20, 2025	November 17, 2025	
2	DR. LEAH U. YOLO	November 20, 2025	November 17, 2025	
3	DR. JONATHAN DISRAELI SALVADOR	November 20, 2025	November 17, 2025	
4	ATTY. TRANQUIL GERVACIO SALVADOR III	November 20, 2025	November 17, 2025	
5	ATTY. JOHANNES OLA	November 20, 2025	November 17, 2025	
6	ATTY. MANUELITO INSO	November 20, 2025	November 17, 2025	MANUEL G. - CARMG