

INTER-OFFICE MEMORANDUM

TO : ALL BOARD OF DIRECTORS AND SENIOR OFFICERS
DATE : December 2, 2019
SUBJECT : Run Down for CODE of CORPORATE GOVERNANCE MANUAL (2nd Session)

Please be advised that a rundown activity (2nd Session) will be conducted by the Training and Development Department aimed at familiarizing all Board of Directors and Senior Officers with the company's CODE OF CORPORATE GOVERNANCE and its principles.

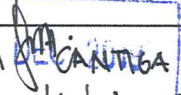
Kindly refer to the attached sheet for the schedule, copy of the manual and other details, which has been sent to your respective emails two (2) days before your scheduled activity.

Please be guided accordingly.


CRISTINA M. ARIAS
Head-Personnel Department

KAISER INTERNATIONAL HEALTH GROUP INC.

NO	NAME	DATE OF ORIENTATION	DATE RECEIVED	SIGNATURE
1	TITO P. TORRALBA	DECEMBER 04, 2019	DECEMBER 05, 2019	
2	LEAH Y. YOLO	DECEMBER 04, 2019	DECEMBER 05, 2019	
3	JONATHAN DISRAELI S. SALVADOR	DECEMBER 04, 2019	DECEMBER 05, 2019	
4	TRANSQUIL GERVACIO S. SALVADOR III	DECEMBER 04, 2019	DECEMBER 05, 2019	
5	JOSE J. DURAN	DECEMBER 04, 2019	DECEMBER 05, 2019	
6	LOUIS BARTOLOME J. BORJA	DECEMBER 03, 2019	DECEMBER 04, 2019	
7	JOSE ENRIQUE DE LAS PEÑAS	DECEMBER 03, 2019	DECEMBER 04, 2019	
8	NOEL A. ARANDILLA	DECEMBER 03, 2019	DECEMBER 04, 2019	
9	RIZAL ANTONIO D. MERU	DECEMBER 03, 2019	DECEMBER 04, 2019	
10	MANUELITO. S. INSO	DECEMBER 03, 2019	DECEMBER 04, 2019	
11	JOHANNES S. OLA	DECEMBER 03, 2019	DECEMBER 04, 2019	


 ALAIZA M. CANTABA
 Secretary / Admin Staff

Received by Admin / staff